



Village Hall

Hampstead Norreys Amenities Trust, Charity Number: 288207

Application for consent to apply for a Temporary Event Notice for an event at Hampstead Norreys Village Hall

Hampstead Norreys Village Hall is not licensed for the sale of alcohol. However events at the Village Hall where you intend to sell alcohol can be granted a Temporary Event Notice (TEN) from West Berkshire Council.

The Village Hal is limited to 15 TENs a year. Please fill in this form and use it to support you application for a TEN to West Berkshire Council.

Description of event:

Date(s):

Time:

Licensable Activities: Sale of Alcohol

Location:	Main Hall	<input type="checkbox"/>
	Memorial Room	<input type="checkbox"/>

I agree to comply with the provisions of the Licensing Act 2003 (and any regulations thereunder) as they relate to Premises User holding a Temporary Event Notice (TEN) and to indemnify the management committee for any obligations thereunder. I undertake, in particular, to notify the Police Authority within the required time and not to allow the sale of alcohol to those aged under 18 or to those who are drunk or disorderly.

Signed by the person named at 1.2 of the Hiring Agreement (duly authorised on behalf of the organisation named at 1.2 where applicable):

Name (in capitals):

Signature:

I hereby authorise the person named above to apply for a Temporary Event Notice to the Licensing Authority for the area for the event described above on the date(s), at the time(s) and in the location(s) specified above.

Name:

Signature:

The online application to West Berkshire Council can be found by clicking on this link

<https://www.westberks.gov.uk/article/37094/Apply-for-a-Temporary-Event-Notice>

Should you need to cancel your event, please withdraw the TEN by informing the Licensing Authority no later than 24 hours before the start of the event period..

Village Hall Management Committee:

Bookings:

Email: hampsteadnorreysvh@gmail.com

Tel: 07493 393443